

EMERGING AND ESTABLISHED STEWARDS WEBINAR SERIES



30 March 2023 **Board Secretaries**



Gabrielle Fortunato South Africa



Ereny Monir Egypt



John Roomes Jamaica



Randy Kung USA



EMERGING AND ESTABLISHED STEWARDS WEBINAR SERIES

Free 60-minute interactive webinars to strengthen your service

MARCH BOARD SERIES



9 March 2023 Board Members



16 March 2023 Board Chairs









APRIL C-SUITE SERIES



13 April 2023 Chief Executive Officers



20 April 2023 Chief Financial Officers



27 April 2023 Chief Operating Officers



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18 May 2023 Church and Ministry Administrators

All webinars start at 11 AM GMT REGISTER & WATCH RECORDINGS AT GTP.ORG/EVENTS

CHURCH SERIES

11 May 2023 Pastors

OFFICERS SERIES



1 June 2023

Fundraising and Communications Officers



8 June 2023

Human Resources and Technology Officers



15 June 2023

Training and Program Officers

1. What are the top 3 pressing issues for board secretaries? 2. Why approach pressing issues from a "biblically faithful, globally consistent, and locally contextualized" perspective? 3. How can board secretaries apply tools to address pressing issues? 4. What if you applied this teaching and used these tools? 5. Breakout Discussion for Established Stewards (5+ years experience) and Emerging Stewards (0-5 years experience) 6.Q&A 7. Wrap up

WHAT?

What are the top 3 pressing issues for board secretaries and what does the Bible say about these issues?



Ereny Monir Egypt

DRESSINGISSUE#1 Personal and Spiritual Health and Professional Development

Counsel from Lemuel (Proverbs 31:8-9)

- Speak up for those who cannot speak for themselves Listen to constituents and speak as needed on their behalf.
- Judge fairly Know laws and policies and ensure compliance.
- Defend the rights of the poor and needy Strengthen yourself to attend to the well-being of all people linked to the ministry.

PRESSING SSUE #2 Lack of Knowledge of the Secretary Role

Preserve Records

- 1. Keep minutes of board proceedings
- (John 21:24-25).
- 2. Maintain policies and help monitor compliance (Titus 3).

Prevent Problems Promote Excellence 1. Build up people with knowledge and maintain standards service (Ezra 7:10) 2. Ensure accuracy God's house in order to preserve trust (1 Corinthians 4:1-2).

- 1. Ask questions to
- (Nehemiah 13).
- 2. Assist in keeping
- (2 Kings 20:1).

PRESSIG SSUE #3 Accessing and Archiving Institutional Documents

Lessons from the biblical example of Luke and Theophilus

- 1. Carefully investigate to ensure reports are correct (Luke 1:1-3).
- 2. Build confidence with an orderly corporate record (Luke 1:4).
- 3. Keep Jesus at the center of the ministry story (Acts 1:1).
- 4. Report for generations of stakeholders (Acts 1:2).

WHY?

Why approach pressing issues from a biblically faithful, globally consistent, and locally contextualized perspective?



John Roomes Jamaica

BIBLICALLY FAITHEUL (STEWARDS)

If we take a "biblically faithful" approach to these pressing issues we will experience many benefits. Our board secretary will...

Honor God through excellence in speaking and service
 Help the board and staff stay on track with compliance
 Keep the institutional records for the governing board
 Support the staff with reminders and good questions
 Do hard work from taking minutes to ensuring legal review
 Ensure clear, concise, and accurate reporting to build trust

GLOBALLY CONSISTENT (STANDARDS)

If we take a "globally consistent" approach to these pressing issues we will experience many benefits. Our board secretary will...

- 1. Improve church and ministry governance and administration 2. Discern and share best practices for board secretaries 3. Comply with laws – "Do what is right before man" 4. Reflect a higher standard - "Do what is right before God" 5. Help God's workers to present an accurate witness 6. Strengthen reporting with adaptable one-page templates

OCALLY CONTEXTUALIZED (SUSTAINABILITY

If we take a "locally contextualized" approach to these pressing issues we will experience many benefits. Our board secretary will...

1. Set an orderly example for other churches and ministries 2. Comply with local laws and regulatory requirements 3. Engage local experts for service to churches and ministries 4. Ensure ongoing health of the ministry and the mission 5. Know the institutional story and pass it on to others 6. Keep accurate institutional records and reports



How can board members apply practical tools to address these pressing issues?



Gabrielle Fortunato South Africa

DAGNOSTICTOOL

Do the GTP Diagnostic Tool

- 1. Answer 36 questions
- 2. Get your diagnostic report
- 3. Download free GTP templates
- 4. Put your house in order

www.gtp.org/resources/diagnostic-tool Available in 5 languages: English, Spanish, French, Czech, and Slovak

FEATURED TEMPLATES

BOARD MEETING	EVALUATIO	DN		64
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2. The epistonal activities an	d sharing coupled	with the board dev	elopment session w	as important and productive
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3. The agenda focused on et	nangle issues and	had space for mend	bers to ask question	a and express opinisms.
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4. The margin for solitude ;	solutioned membic	st to attune to God	such other, region	al Gelliuson, and staff.
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5. The social activities and r	neal times gave m	enders the opportu	nity to build relatio	nships with the GTP family.
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6. What did you like best ab	out this morting?			
7. What did you like least ab	out this meeting!			
E. What suggestions do yes	have for how the l	bourd marting/glob	el gathering could b	st improved!
9. Oder comment/inggeti	ente.			
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OARD MEMBER SELECTION PROCESS	OTE
election Process 10 Steps	
he following selection process aims to help GTP identify candi- COMPETENCE, and COMMITABINT model for bood new lowing any one perion to manipular the process: and to help ensure GTP locates candidates that much the needs	tor. By following the steps we hope to avoid
) Identify Board Catedidatos for Nomination in relation to the r report God plotte geide us in sandidatos that fit the took of our Bo	
Reparat Board Profiles from Candidates at 5st adde your desires for who should some and web God's bear	. Road Acre 15(1-3
Distribute and Review Poollass to Cartent Board Members inflite God this is your organization, not ours. Show as arbith con-	didates should be institud for bound corries.
) Designate Point Person on the Board to arrange possible Zoor end candidants two items in advance of 2000s. Board Policies M tem.	
) Desensing availability at least two independent Board Mende	en for Zoom Interview and confirm details
Drsignate Board Member note taker of Zoom Interview	
Board members connects on Zoons 5-10 minutes prior to inter Il aik questions in each of these three areas. Please query in eac	
tië The Candidate's Christian faith journey to assess his or	her CHARACTER; and
(b) The Candidate's vocational history to query his or her	COMPETENCE; and
(c) The Candidate's heart and interest in this global moves serve on the based, and specifically estimate the requirement (share dates).	nent to evaluate his or har COMMITMENT to re around the Global Gathering each year
After the interview, Board Members who attended the intervie	re discus scheldly and possible conflicts
) Report findings to remainder of the Board	
() Nonination of Board Candidate at future Board meeting	
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 WHISTLEBLOWER POLICY
 GTP Policy on Suspected Misconduce, Disbonery, Frank, and Whitefablower Protec
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Board Meeting **Evaluation** **Board Selection Process and** Interview Template

Whistleblower Policy



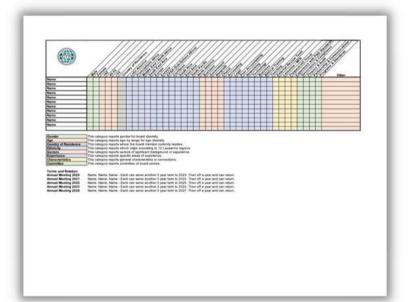


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Board **Matrix**





WHATIE?

What if you applied this teaching and used these tools?



Randy Kung USA

BREAKOUTDISCUSSION

Established Stewards (5+ years experience) Share an example that illustrates a point of today's webinar.



Emerging Stewards (O-5 years experience) Share one biblical insight or practical idea you gained from this webinar.





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John Roomes Jamaica



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ΜΑΥ



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